

**PRL TARAQQI CERTIFICATE
REDEMPTION REQUEST NOTICE**
For Term Finance Certificate of Pakistan Refinery Limited

Information of the Principal Holder (As it appears on the Certificate/CDC Account) TFC 1 (3 years) <input type="checkbox"/> TFC 2 (5 years) <input type="checkbox"/>															
Full Name:* (Mr./Mrs./Ms./Co.):												Date:			
Father/Husband's Name:															
Full Mailing Address:															
City:		Country:				Mobile No.:						Tel No.:			
CNIC/NICOP/Passport/Registration No.:															
Joint Holder Information (If held jointly)															
Full Name: (Mr./Mrs./Ms./Co.)															
CNIC/NICOP/Passport/Registration No.:															
Redemption Details															
Amount in PKR.:		Amount in Words:								No. of Units (PKR 10,000 each)					
*(as per CNIC/NICOP/Passport)															
Holding Details (Please fill relevant section)															
1. For Physical Certificate Holders (Please attach physical Certificates)										FolioNo.:					
Certificate Holding Number				No. of Units						Face Value (in PKR)					
2. For CDC Account Holders (Please attach CDS printout)															
<input type="checkbox"/> Participation Account										<input type="checkbox"/> Investor Account					
Participant A/c Holder ID				Sub Account No./House Account No.						Investor A/c Services ID.				CDC Investor A/c No.	
Payment Details															
Payment Mode <input type="checkbox"/> Online Transfer in Bank Account (Please fill in bank details below) <input type="checkbox"/> Cheque through Mail (At Principal Holder's Mailing Address specified above)															
Title of Account:										Bank Name:					
Bank Account No.:													Branch Address		
Authorization: I/We agree (i) to redeem the Certificate(s) specified above, as per the Early Redemption Option (Put Option) criteria mentioned in the prospectus. (ii) to authorize you to deposit the payment as per the instructions above (Payment Details). (iii) that the certificates applied for Redemption will be cancelled and not available for sale in the secondary market. (iv) that if any information given herein is incorrect or the notice not filled completely then I/we shall not be entitled to the Redemption of Certificate(s) Yours faithfully,										Authorized Signature (as per bank account in case of difference in CNIC or Bank account, then please affix both signatures) <div>Principal Holder's SignatureJoint Holder's Signature (if any)</div>					
For Bank Use Only															
Bank Name		Branch Name & Address				Date of Receipt				Bank Officer's Name		Authorized Signatory & Rubber Stamp			
For CDC IAS/Participant Use Only															
Transaction ID:		Saved by: Date:				Posted by: Date:				Authorized Signatory & Rubber Stamp					
Customer Acknowledgement Receipt (to be filled by the banker)															
Provisional acknowledgement of redemption of PRL Certificate. Received from Mr./Ms./Mrs./Co.: . Redemption notice for PKR i.e. Units												Authorized Signatory & Rubber Stamp			
Bank Name		Branch Name & Address				Branch Code		Bank Officer's Name							
IMPORTANT: (i) This slip must be retained by the Applicant (ii) Please read instructions provided with application.															

APPLICATION INSTRUCTIONS FOR CERTIFICATE HOLDERS

1. CERTIFICATE HOLDERS HOLDING CERTIFICATED IN PHYSICAL FORM

Certificate holders should submit the Redemption form along with the following documents to Pakistan Refinery Limited ("Company") or to the Redemption Bank:

- I. Physical Certificates
- II. Attested photocopy of CNIC including joint holder(s), if any
- III. Official letter on letterhead (in case of institution)

2. CERTIFICATE HOLDERS HOLDING CERTIFICATES IN CDS

Certificate holder should submit the Redemption form to either the Participant (in case of Certificates held in CDC Sub Account) or to CDC (in case of Certificates held in CDC Investor Account Services (IAS)) and obtain the "Cancellation Request" printout and ensure that the Participant/CDC IAS completes the relevant portion of the Redemption form. Certificate Holders should then submit the same Redemption form with the following documents to the Company or to the Redemption Bank:

- I. Printed copy of "Cancellation Request" generated by CDS
- II. Attested photocopy of CNIC including joint holder(s), if any
- III. Official letter on letterhead (in case of institution)

3. GENERAL INSTRUCTIONS

- a. All Certificate holders are required to complete the relevant sections of the Redemption form.
- b. In case of discrepancy between the information provided in this form and the information already held by the Registrar, the Company reserves the right to not process the Redemption form.
- c. Name (s) and address (es) must be written in full block letters, in English and should not be abbreviated.
- d. The form must bear the name and signature of the Certificate holder. In case of difference of signature with the Computerized National Identity Card (CNIC) or National Identity Card for Overseas Pakistanis (NICOP) or Passport, both the signatures should be affixed on the Redemption form.
- e. Redemption amount and the accrued profit will be paid as per the instructions given on the Redemption form. In case of discrepancy in the bank information provided on this form, payment will be made in the form of cheque/pay order dispatched to the Principal holder's mailing address.
- f. Certificate holders should ensure that, in case the Redemption form is submitted to the bank branch, the bank officer completes the relevant portion of the Redemption form.
- g. Certificate holders should retain the bottom portion of their Redemption forms as provisional acknowledgment of submission of their redemption request.
- h. The Redemption Bank is prohibited to recover any charges from the Certificate holder for processing Redemption form. Hence, the Certificate holders are advised not to pay any extra charges to the bank.

4. BASIS OF REDEMPTION

- a. Redemption form can be made for any number of units.
- b. Profit will be paid to the TFC holder until the date the Company receives the redemption notice and will be computed on 365 day year basis.
- c. All Redemption forms received by the Company will be processed within 15 days from the receipt of the Redemption form by the Company.
- d. For all redemptions, service charges as disclosed in the Prospectus will be applicable on the redemption amount which will be deducted from the final payment.
- e. Redemption requests will be processed in accordance with the criteria/instructions disclosed in the Prospectus.
- f. Only completed forms with accurate information will be processed for redemption.

5. REDEMPTION BANKS

- I. Standard Chartered Bank (Pakistan) Limited

6. COMPANY ADDRESS

Pakistan Refinery Limited,
P.O. Box 4612, Korangi Creek Road
Karachi
Tel: (021)35091821 / 02135092632
Fax: (021)35060145
Email: info@prl.com.pk
Website: www.prl.com.pk/taraqqi

Note: All Redemption requests to be submitted to the company shall be couriered to the above address.